

Wendi Hess  
Communications Center

Travis Solem  
Communications Center

Bridget Edson  
EMS

Mindy Benson  
Emergency Management

Michele Bischof  
Fire Department

Curtis Woten  
Fire Department (Volunteer)

David Ness  
Municipal Police Department

Daniel Schaffer  
Municipal Police Department

Dan Fank  
Sheriff's Office

Jeff Vandewater  
Sheriff's Office

Rhonda Braudis  
Member-At-Large

Vacant  
ILEA

Cindy Heick  
Iowa DPH

Daniel Brown  
Iowa DOT

Michael Strauser  
Iowa DNR

Heath Hove  
Iowa DPS

Patrick Updike  
Iowa DOC

Blake DeRouchey  
HSEMD

Jessica Turba  
Office of the CIO

Legislative Members  
Senator Jesse Green  
Senator Todd E. Taylor

Meeting Minutes  
Iowa Statewide Interoperable Communications System Board  
May 11, 2023 10:30 a.m. – 12:00 p.m.

**IN-PERSON LOCATION:**

Dallas County Human Services Campus  
25747 N. Ave.  
Adel, IA 50003

**GOTO MEETING LINK:**

<https://global.gotomeeting.com/join/231010213>

**Conference Call to Listen** [+1 \(312\) 757-3121](tel:+13127573121)  
**Access Code:** [231-010-213](tel:+13127573121)

Meeting called to order by Chair Bischof at 10:30 a.m.

The meeting was conducted via in person and GoTo Meeting. The GoTo Meeting conference telephone line was opened for board members and public listening and comment.

Fifteen voting board members were present via in person and GoTo Meeting, establishing a quorum.

**Voting Members Present In-Person:** Heath Hove, Patrick Updike, Curtis Woten

**Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line:** Mindy Benson, Michele Bischof, Daniel Brown, Blake DeRouchey, Dan Fank, Cindy Heick, Wendi Hess, David Ness, Dan Schaffer, Travis Solem, Jessica Turba, Jeff Vandewater

**Non-Voting in Attendance via GoTo Meeting link:** Administrative Assistant Hollie Davidson, SWIC Haley Nichols

**Absent:** Rhonda Braudis, Bridget Edson, Michael Strauser

**Guests:** Tracey Bearden, Brad Button, Marie Carlson, Rob Dehnert, Josh Duden, Luke Erpelding, Alexandria Ervine, Chad Gappa, Doug Hawn, Brian Krumm, Chris Maiers, Doug McCasland, Terry McClannahan, Richard Pierce, Don Pool, Chad Roberts, Erin Speck, Steve Vanden Brink, Anna Voss

**Welcoming Remarks:** Chair Bischof welcomed everyone and thanked them for attending.

**Approval of Agenda:** David Ness states he will not be able to attend the entire meeting and motioned to move agenda item #17 up on the agenda to follow after item #5. Dan Fank seconded the motion with the amendment. All in favor. Motion passes.

**Approval of Minutes:** Travis Solem motioned to approve the May 2023 ISICSB Meeting Minutes. Curtis Woten seconded the motion. All in favor. Motion passes.

**SWIC Report:** SWIC Nichols reports the committees continue to review and make final edits the Tactical Interoperable Communications Plan (TICP) and the Iowa Field Operations Guide (FOG).

SWIC Nichols reports that she recently conducted coverage testing in Wapello, Jefferson, and Allamakee Counties. Allamakee County has coverage issues that could possibly be resolved by local enhancements as well as FirstNet buildout.

There were 10 attendees at the Audio Gateway Training Course held in May. The course received positive feedback.

Upcoming training opportunities:

- Registration link for the May 22-25<sup>th</sup> COML course to be held at Cedar Rapids Fire Station is now live – seats still available
- Registration link for the COMT course June 19-23<sup>rd</sup> to be held in Spencer is now live
- INTD course October 3-6<sup>th</sup> to be held in Pottawattamie County

SWIC Nichols reports she will be attending the National Council of SWICs in Colorado.

**911 Council Report & E911 Program Manager:** 911 Program Manager Blake DeRouchey reports the following:

- Harrison County will undergo a PSAP remodel in June over the course of 3-days. During the remodel, Harrison County will take live 911 calls out of the Disaster Recovery PSAP.
- 911 Council approved Guardian Project and Competency Resiliency trainings in Marshall County in June – contact Blake for more information

**User Group Committee (UGC):** UGC Chair Hess reports one new user application are up for approval in New Business.

The Committee also had a lengthy discussion regarding creating talkgroups for ancillary services (towing companies etc.). The Committee will continue to discuss this and report back to the ISICSB.

**Finance Report:** SWIC Nichols reports the monthly net expenditures for April 2023 for the Interoperable and Broadband Communications Fund were \$14,176.53. The remaining amount available is \$150,748.82.

**Governance Committee:** SWIC Nichols reports the Committee met and discussed the need to update and review current policies and procedures. The group will start with Standard 1.1.0. The policies and standards will be updated onto the website after any changes are made.

**Operations Committee:** SWIC Nichols reports the Committee met and continued the discussion regarding discipline-specific encryption talkgroups

**Training & Outreach Committee:** Training Committee Chair Solem reports the Committee met and discussed the following:

- Reviewed the Statewide Pursuit now complete and posted to the ISICSB website - posted to ISICSB website at
- Possible StatusBoard refresher training
- Follow-up process with new users once they are live on the system
- New application for creating website content

**Technology Committee:** Technology Chair Updike reports the Committee met twice and continued discussing discipline-specific encryption. The Committee is proposing a name change for the three existing ITALKs, and well as adding six additional frequencies. The Committee would like to put out a statement for 30-day comment regarding the changes.

**FirstNet Broadband Subcommittee:** FirstNet Committee Chair Benson reports the Committee held a standard meeting, which included updates from AT&T and FirstNet Authority.

## **Other Reports:**

### Information Sharing Board Members:

Chair Bischof reports there is a desire for all Board members to meet in person on a quarterly basis. Proposed dates:

- February, May, August, November
- March, June, September, December

Please let Chair Bischof know your personal preference as to which dates you prefer.

Chair Bischof inquired as to whether or not Dallas County is a good location for all, or if another venue would work best. ISICSB will also coordinate with the 911 Council to ensure the meetings continue to follow one another.

Chair Bischof also reports she has received several communications from The Conley Group regarding non-governmental organizations joining ISICS. The Conley Group had previously applied to joining ISICS, however; the application was denied due to a lack of governmental sponsorship as required in ISICS Standard 2.9.0. The issue is directly related to the Technology Committee work with the FCC licensing. The Technology Committee will continue to work on the proper pathway to enable non-governmental agencies to join the system.

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ISICS System Administrator Report: ISICS Assistant System Administrator Scott Richardson reports that the RF, Generator, and HVAC maintenance continues.

Scott Richardson reports the following numbers for April 2023:

- Radios = 32,803 (up 345 from March 2023)
- Talkgroups = 3,027 (up 39 from March 2023)
- Push-to-Talks = 2,710,203 (up 201,163 from March 2023)

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FirstNet Authority Update: No report

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FirstNet AT&T Update: AT&T Representative Tyler Richard is unable to attend the meeting, however; Chair Bischof received an update from him to give to the ISICSB.

The network analysis for RAGBRAI should be completed by next week.

Contact Tyler Richard at Tyler Richard at [tr2800@att.com](mailto:tr2800@att.com) with questions/comments.

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CISA Update:

CISA Representative Chris Maiers presented a slide deck regarding the following:

- Cybersecurity Advisory – Snake Malware
- PACE Planning
- FCC Covered List
- Considerations for Cyber Disruptions
- Introduction to Ongoing Local Funding
- SAFECOM Nationwide Survey
- Regional News of Note

The PowerPoint presentation can be located at

[https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/isicsb%20meeting%20pdfs/May\\_2023\\_CISA\\_Report.pdf](https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/isicsb%20meeting%20pdfs/May_2023_CISA_Report.pdf)

Contact Chris Maiers at [Christopher.Maiers@cisa.dhs.gov](mailto:Christopher.Maiers@cisa.dhs.gov) with any questions.

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Information Sharing Framework Update: Blake DeRouchey reports that any further information regarding the Information Sharing Framework should be directed to DPS, and the item can be removed from the agenda.

**Old Business:** None

## **New Business:**

New User Approvals: Wendi Hess motioned to approve the following users: Albany Police Department (Illinois) – Level 1; Carroll County Sheriff's Office (Illinois) – Level 1; Greene County Sheriff's Office (update) – Level 4. David Ness seconded the motion. All in favor. Motion passes.

COMU Credentialing Certificates: SWIC Nichols presented the following credentialing certificates:

- Luke Erpelding – COMT
  - Alexandria Ervine – INTD
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**Public Comment:** None

**Motion to Adjourn:** Curtis Woten motioned to adjourn. Dan Fank seconded the motion. All in favor. Meeting adjourned at 11:34 a.m.

YouTube link for the May 11, 2023, ISICSB Meeting: <https://youtu.be/PTCrkRjLk6s>